



# British Model Flying Association

Patron :

HRH The Duke of Edinburgh KG

President :

Air Chief Marshal Sir Michael Alcock  
GCB KBE DSc FEng FIMechE FRAeS

**Chacksfield House  
31 St. Andrew's Road  
Leicester  
LE2 8RE**

**Tel: 0116 2440028  
Fax: 0116 2440645  
Email: admin@bmfa.org**

Date: 10<sup>th</sup> July 2015  
Our Ref: AGM/1/2015

To:- **All Affiliated Club Secretaries, Affiliated Bodies and Fellows of the Society.**  
Cc for Info: **Council Members, Technical Committee Chairmen**

Dear Sir/Madam,

**Re: 68<sup>th</sup> Annual General Meeting of the Society of Model Aeronautical Engineers Ltd. -  
21<sup>st</sup> November 2015**

Please find enclosed the first batch of notices in connection with the Society's Annual General Meeting to be held at the Hinckley Island Hotel, Hinckley on **21<sup>st</sup> November 2015**. This first posting contains the **NOMINATION FORMS** and essential information concerning the election of members to fill various posts on Council and on the Technical Committees.

Please bring this letter and attached information to the notice of your Committee and Club Membership. These are the only copies addressed to your Club and it is important that we receive sufficient nominations to ensure that all positions can be filled.

The Society is again on target to see the membership exceed 35,000 by the end of the year. At the time of writing we have over 850 affiliated clubs; this being comparable to the same time last year. I very much appreciate the help you are giving to maintain this trend. Clearly it is of vital importance that our membership remains stable so that we can maintain our strong and united voice in ensuring our sport and its achievements are given the credit they deserve.

Thank you for your support and assistance throughout 2015. I look forward to another successful AGM and to receiving your continued support into the New Year, which again promises to be filled with many diverse and potentially complex problems to resolve as the Society continues to protect the rights of our members to pursue the sport without unnecessary bureaucracy and regulation.

Yours sincerely

David Phipps  
Chief Executive



**Vice Presidents: Air Commodore Robert McAlpine CBE DFC MA BSc MRAeS RAF Kath Watson FSMAE Martin Dilly FSMAE**

The body delegated by the Royal Aero Club for the control, regulation and administration of the sport of model flying.  
United Kingdom representative to the Commission Internationale d'Aéro Modélisme, Fédération Aéronautique Internationale.  
Society of Model Aeronautical Engineers Ltd., a company limited by guarantee. Registered in England 457067. VAT Registration No. 191 2442 75.  
Regd. Office S.M.A.E. Ltd., Chacksfield House, 31 St. Andrew's Road, Leicester LE2 8RE.





**ANNUAL ELECTION OF OFFICERS 2015**

The following posts on Council are due for election at the next Annual General Meeting of the Society to be held on 21<sup>st</sup> November 2015.

<b><u>OFFICE</u></b>	<b><u>ELECTION PERIOD</u></b>	<b><u>CURRENTLY HELD BY</u></b>
CHAIRMAN	2 YEARS	CHRIS MOYNIHAN
TECHNICAL SECRETARY	2 YEARS	DAVID VARALLO
HONORARY TREASURER	2 YEARS	KEITH LOMAX FSMAE
PRO	2 YEARS	NIGEL BARKER
FAI DELEGATE	2 YEARS	PETER HALMAN FSMAE

The following notes are to be observed:

1. Each nomination must be signed by the nominee and nominator. The biographical details may be published in the BMFA News and the BMFA website and should be as complete as possible. This must not exceed 250 words and should preferably be submitted electronically. Submissions exceeding 250 words may be edited. A recent head and shoulders photograph should also be provided electronically. (jpg format size min 500KB, max 1.5MB)
2. Nominations may only be made by Affiliated Clubs or Fellows.
3. A Club or Fellow may nominate as many people as it/they wish.
4. **Nomination papers must reach the Chief Executive at the Leicester Office no later than 4pm on 10<sup>th</sup> August 2015. Papers received after this date cannot be considered. All nominations received must bear original signatures.**
5. Only nominations which are completed in full and are correct in every detail can be accepted.





## This image shows a full page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page, providing a template for handwriting practice. There are no margins, text, or other markings on the paper.

**SIGNATURE**\_\_\_\_\_ **DATE**\_\_\_\_\_

**SIGNED** \_\_\_\_\_ **CLUB OFFICIAL/FELLOW**

**NO LATER THAN 4 PM ON 10<sup>th</sup> August 2015**

## **SOME NOTES ON THE S.M.A.E. COUNCIL**

These notes are intended to clarify some of the responsibilities involved in the standing for election to the S.M.A.E. Council. They should not be taken as detailed job descriptions.

### **FUNCTION OF COUNCIL OFFICERS**

#### **CHAIRMAN**

Should preside over Full and Executive Council Meetings and AGM's and conduct the meetings in accordance with the Rules and Constitution of the Society. He/she will also represent the Society at such functions as the occasion demands.

#### **VICE-CHAIRMAN**

Will fulfil the duties of the Chairman in his/her absence and such other duties as required should the Chairman be indisposed.

#### **HONORARY SECRETARY**

Will submit the Company Return each year and make sure that the Society and its Council operates within the Constitution. Chairs Areas Council Meetings.

#### **HONORARY TREASURER**

With the presence of a Central Administration the function of the Treasurer is now mainly an advisory one, but he/she has overall responsibility for Annual Accounts, Budgets etc.

#### **TECHNICAL SECRETARY**

Primarily involved in the updating of the Contest and General Rule Books. Chairs Technical Council Meetings.

#### **PUBLIC RELATIONS OFFICER**

A very important post being responsible for all Society publicity and press coverage, exhibitions etc.

#### **COMPETITION SECRETARY**

Responsible for SMAE Contest Calendar. Overall responsibility for all Society Contests, Season Tickets and FAI Licences.

#### **RECORDS OFFICER**

Responsible for all SMAE Trophies, ie upkeep and location etc. Also responsible for the collation and presentation to Council of National and International Aeromodelling records.

#### **FAI DELEGATE**

Attends meetings of C.I.A.M. in Lausanne, Switzerland as UK delegate and reports to Council the results of these meetings. All FAI matters will be referred to the FAI Delegate.

## NOTES ON THE S.M.A.E. COUNCIL CONTINUED -

The S.M.A.E. Council is structured as follows:

1. Chairman
2. Vice Chairman\*
3. Honorary Secretary\*
4. Honorary Treasurer
5. Technical Secretary
6. Public Relations Officer
7. Competition Secretary\*
8. Records Officer\*
9. F.A.I. Delegate

\*retire in even years, others in odd years

There are FOURTEEN Area Delegates - one from each of the Society's geographic Areas.

There are up to nine (although only usually five) co-opted Members to Council: usually representatives from each of the five Technical Committees.

There is ONE Delegate from R.N.M.A.A. (nominated by R.N.M.A.A.).

There is ONE Delegate from RAeC (nominated by RAeC)

### COUNCIL MEETINGS

The Council currently meets three or four times a year and meetings are usually held on Saturdays in Leicester. Sub-committees are set up by Council and meet as required. Reasonable travelling expenses will be reimbursed in respect of Council attendance.

### VISITORS

There are standing invitations to the Honorary Solicitor and the Newsletter Editor to attend Council Meetings. The Chief Executive may also invite a representative from each of TWO clubs chosen at random from those applying to attend as observers.



**SOCIETY OF MODEL AERONAUTICAL ENGINEERS LIMITED**

**ELECTION OF TECHNICAL COMMITTEE MEMBERS – YEAR 2015**

**NOMINATION FORM**

**CONTROL LINE**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**SCALE**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**RADIO CONTROL (POWER)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**INDOOR**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**FREE FLIGHT**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**RADIO CONTROL (SILENT FLIGHT)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

NOMINATED BY \_\_\_\_\_ CLUB/FELLOW CLUB NO \_\_\_\_\_  
(please print full title of Club)

SIGNED BY \_\_\_\_\_  
CLUB OFFICIAL/FELLOW

DATE \_\_\_\_\_ POSITION \_\_\_\_\_ MEM NO \_\_\_\_\_

**PLEASE NOTE**

Each name you have entered above must be supported by a completed Declaration and Biographical Details pro-forma and it **must be signed by the nominee**. A master pro-forma is attached for this purpose. Extra forms are available from the Chief Executive at Chacksfield House but please feel free to photocopy the master if you have access to such a facility.

**THE NOMINATION FORM AND BIOGRAPHICAL DETAILS MUST BE WITH THE CHIEF EXECUTIVE NO LATER THAN 4 PM ON 10<sup>th</sup> August 2015.**





## This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

I am willing to serve as nominated, if elected. I note that any member who is elected to a Technical Committee shall be prepared to accept a post on that committee.

\_\_\_\_\_

SEND TO: THE CHIEF EXECUTIVE  
SOCIETY OF MODEL AERONAUTICAL ENGINEERS LTD.  
CHACKSFIELD HOUSE  
31 ST. ANDREW'S ROAD  
LEICESTER LE2 8RE

**ANNUAL ELECTION OF TECHNICAL COMMITTEE MEMBERS - 2015**

Nominations are requested for the Control Line, Radio Control Silent Flight, Free Flight, Scale, and Indoor Technical Committees.

The following notes are to be observed:

1. Under the terms of reference for Technical Committees, three elected members retire each year plus all co-opted members. Elected members serve for two years and co-opted members for only one year.
2. Nominations may only be made by Affiliated Clubs and Fellows of the Society. The nomination forms must be signed by the nominator and the nominee.
3. A Club or Fellow of the Society may nominate as many people as they wish, but collectively they may not nominate more than two names from any one club for any Technical Committee. (This is to prevent any Technical Committee being entirely composed of members from one club.)
4. Nomination forms (which are attached) **MUST** be completed in full giving all details requested. Please read the forms carefully to avoid errors.
5. In the event of a ballot being necessary a typed copy of the Declaration and Biographical Details provided will be returned to the nominee for approval before circulation.
6. **Nominations must reach the Chief Executive at the Leicester Office no later than 4pm on 10<sup>th</sup> August 2015. Papers returned after this date cannot be considered. All nominations received must bear original signatures.**
7. Only nominations **which are completed in full on the provided nomination form and are correct in every detail** can be accepted.
8. In the event of a ballot, the top three candidates will be elected. Should further vacancies exist the remainder will be elected for one year only.
9. A list of the retiring Technical Committee members is included.

## **INFORMATION SHEET CONTINUED**

The following are Technical Committee Members whose term expires at the Annual General Meeting on 21<sup>st</sup> November, 2015.

### **FREE FLIGHT**

Mike Woodhouse FSMAE  
Chris Strachan  
John Carter

### **SCALE**

Ian Pallister  
Andrew Sephton  
Chris Allen

### **INDOOR**

Mike Colling FSMAE  
Bob Bailey  
Dave Whitehouse\*

### **R/C SILENT FLIGHT**

Jon Edison  
Stephen Mettam  
Alan Flockhart\*

### **CONTROL LINE**

Jo Halman FSMAE  
Vernon Hunt  
Mick Lewis\*  
Mervyn Jones\*

### **\* Co-opted Member**

Technical Committees are essential to the lifeblood of the competitive arm of the Society. They make, add to and amend the rules governing their various disciplines. They also disseminate technical information and advice to the SMAE Council and General Membership in their particular field of expertise. They organise National and International Competitions and are responsible for the selection of World and European Championship Teams. They play a major role in the organisation of the British National Model Flying Championships.

The Committees hold regular meetings, typically bi-monthly, and reasonable travelling expenses are paid. A representative from each Technical Committee is also selected to attend Council and Technical Council Meetings. If you feel that any of your Club members are willing to serve on a Technical Committee please ensure your Club supports their nomination.

Many Committees operate national leagues as a part of their responsibilities, and committee members are often involved in the co-ordination, administration and operation of such leagues.

Following a resolution of Full Council in January 2015, the RCPTC was dissolved.

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**PLEASE NOTE THAT FURTHER COPIES OF ALL FORMS ARE AVAILABLE FROM THE CHIEF EXECUTIVE UPON REQUEST. THE ADDRESS IS AS FOLLOWS:**

The Chief Executive  
Society of Model Aeronautical Engineers Ltd.  
Chacksfield House  
31 St. Andrews Road  
Leicester  
LE2 8RE